As stated clearly in this agreement document, the Festival Committee offers free accommodation, 3 times meal and local transfers during the festival for the guests.

The main sponsor of this event is ‘International Manisa Mesir Festival Organization Committee’ and ‘AegeanFolk’ is a responsible organization for carrying out the relations with foreign groups.

In this context, we kindly ask you to avoid guidance and councelling from a different organization/person or manager related to your participation in this festival.

On behalf of **480th INTERNATIONAL MESIR PASTE & FOLK DANCE FESTIVAL** Organization Committee

**CONTACT INFORMATIONS**

Mr.Göksel YİĞİT Director of AegeanFolk

Mobile phone : +90 505 228 20 17

Member of Turkey Folk Dance Federation International Festival Committee

E-mail : festival@aegeanfolk.com & info@aegeanfolk.com & office@aegeanfolk.com Web site : [www.aegeanfolk.com](http://www.aegeanfolk.com/)

## THE FOLLOWING ITEMS SHOULD BE SENT WITH THIS AGREEMENT DOCUMENT ( By E-MAIL)

* ***Short History about your group***
* ***Video link (youtube etc.) of your dance group . ( absolutely necessary !!! )***
* ***A few quality Photographs to be used for promotion, public relation and for the Festival Programme..***

***General information about your group :***

|  |  |
| --- | --- |
| Name of the group |  |
| Country |  |
| Group leader |  |
| Adress |  |
| E-mail address |  |
| Your Web address |  |
| Leader Mobile Phone number |  |
| Do you organize a folk dance festival ? |  |
| How old are your Dancers, Average ? |  |

**Please fill in the estimated arrival / departure time and information of transport**

|  |  |
| --- | --- |
| **TRANSPORT** | BUS : YES / NO PLANE : YES / NO |
| **ARRIVAL TO TURKEY-MANISA** | Date : ...../ / 2020 | Time: ....:.... |
| **DEPARTURE FROM TURKEY-MANISA** | Date : ...../ / 2020 | Time: ....:.... |

Please fill...

|  |  |  |
| --- | --- | --- |
|  | Male | Female |
| Dancers |  |  |
| Musicians |  |  |
| Singers |  |  |
| Directors |  |  |
| Drivers |  |  |

Total Person:

## Performances:

**MUSIC :** The Ensemble should perform under the accompaniment of live music or Professional music record. The Festival will provide sound equipment whenever appropriate.

Detail the musical instruments used (enumerate) : .................................

Number of microphones for musicians : .................................

Number of microphones for (solo) singers : .................................

**DANCE:** The groups must perform folkloric dances that reflects their cultures and traditions. The groups will perform 3 or 5 shows that last 7, 10 and Max. 15 minutes.

**COSTUMES :** The groups must wear folkloric costumes.

Does the group need to change costumes during performances ? .................................

Please add other important information that we should know as organizer of the festival. For example, special food requirements, state of health of group members or officials,

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# AGREEMENT OF PARTICIPATION

1. **Participants:**

90% of the members of a participating group must be actual performers. Non-performing members in excess of 10% of the total number of participants will not be admitted to the festival’s premises and accommodation by the Manisa Mesir Festival organization committee. Also the Mesir Organisation Committee will not be liable for any costs incurred as a result.

Members of your group should be over **16 years old. Children Groups are NOT accepted !..**

The groups should consist **maximum 36 people.** ( including: dancers, musicians, leaders and drivers). If the Group is over 36 people, it is not possible for us to provide conditions, the group have to cover the cost of extra persons. The group leader must pay **40 euro per person per day** for extra persons .

The Mesir organizers will not compensate them in any way and they have to pay all of their expenses (such as board and lodging/accommodation, transportation, etc.) during their stay in Manisa. This also applies to:

1. Persons who do not have any role/function in or with regard to the participating group
2. Family members and/or friends of members of the participating group including the parents of any young performers.

Participants must pay their own personal expenses (such as telephone charges, laundry, transportation, and meals and drinks consumed during their free time – **apart from the 3 daily meals provided by the organization**).

Participants are responsible for complying with tax regulations in Turkey. Participants can not participate in any activity that is not allowed by Turkish law and must respect the rules laid down in this document. They must perform and behave with a friendly and polite attitude. If a member of a group violates one or more rules, the group will be expelled from the festival and their accommodation.

# Arrival and departure

The group should **arrive** to Manisa on **April 14th till 02 p.m.** and **leave** on **April 19th after diner** or

# April 20th after breakfast. ( All groups have to participate Big Mesir Cortege at 19 th April (Sunday)

**!.. Big Cortage end time at 16:00 )**

1. **Accommodation:**

The groups will stay in hostels or dormitory. Number of person per room (2-3-4) will be determined in accordance with the condition of place where they will stay.

In order to make procedures easier, we kindly request from all groups to keep passport photocopies of all members and their room plan with name lists; pass to their guides upon their arrival.

# Participants must comply with the rules of hotels,hostels or dormitory.

1. **Catering:**

**Breakfast, lunch and dinner will be provided by the Mesir Organization Committee.** Some of the lunch can be given as packet food in condition that there are performances during the lunch time. If the group wants to eat in another place, the expenses will be covered by the group members.

# Festival Cortege

There will be one parade (**‘Big Mesir Cortege’**) as part of festival days (approx.1,5-1.8 km).

‘Big Mesir Cortege’ takes place in the last day of festival that starts from the city center and ends with the traditional ‘Mesir paste’ handing out ceremony from Sultan Mosque. For 480 years ‘Big Mesir Cortege’ and distribution of Mesir paste are carried as important tradition. **All groups have to participate Big Mesir Cortege at 19 th April (Sunday) !.. Big Cortage end time at 16:00.**

Besides, they are held under the intense interest of crowds so that participating groups are obliged to follow the instructions of organization committee officials and their guides.

All groups must to participate in the magnificent closing ceremonies. They must participate in the whole or ganisation during the festival. **The accommodation expenses will be covered only under these circumstances !**

# Transport:

Participants are obliged to pay international transportation cost. The transfer between **İzmir Adnan Menderes Airport (ADB) and Manisa** will be organized by the Committee. For the groups that will come by their buses, free parking opportunities will be available; other travel expenses belong to group. Local transfers during the festival will be provided by the buses of Festival Committee.

**Important note:** Please specify a mobile number in the participation form that we can contact you during your trip to Manisa.

# Gift exchange

As a part of the festival programme there will be **one receptions** on the purpose of exchange gifts at Governorship of Manisa. At receptions, four people will participate as representatives of each group including two group leaders plus one male and one female dancer with traditional dress.

# Technical facilities:

The Mesir Organization Committee will provide sufficient and adequate technical facilities, such as secure platforms with adequate area measures, light and sound installations, changing rooms and rehearsal facilities. All the instruments and other equipments that the group might need for their performances and/or to be used during the stay must be brought by the group. If you have any special requests for stage performances, inform us before your arrival. The Mesir Organization Committee will show maximum effort to provide technical requirements.

# Artistic preparation :

The groups must perform folkloric dances that reflect their cultures and traditions. The groups will perform **3 or 5 shows** that last **7, 10 and max. 15 minutes**. The groups must wear folkloric costumes. The ensemble should perform under the accompaniment of **live or profesional record music**.

# Guides:

During the festival, all groups will be accompanied by an interpreter and/or guides (**in English language**) dependent on the size of the group and the language of communication.

You will be informed about your guide before your arrival in Turkey. During your stay in Manisa, do not hesitate to communicate with your guides who deliver your wishes to the Committee during the festival.

# Visa requirements:

All foreign participants have to keep in mind that they may need a visa for the Turkey. Visas can be obtained through the Turkish embassy/consulate in the participant’s country of origin. If a group encounters problems obtaining visas, this should be reported without delay by contacting the Mesir Organization Committee. All participants are responsible for obtaining their own visas.

# Medical insurance:

The Mesir organisation will not be responsible for any costs resulting from a participant’s illness and/or accident. Groups must arrange the necessary insurance policies prior to departing for Turkey. In case of emergency (injury, illness), there will be taken responsible action by the Committee without delay.

# Accident insurance:

Participating in the festival is the responsibility of the group. The Mesir organisation will not be responsible for damaged, lost or stolen items belonging to the participants (e.g. musical instruments, clothes, personal belongings, etc.).

# Participation in programmes other than those organized or initiated by the board of the Manisa Mesir Paste & Folkdance Festival:

Participation in programmes other than organized or initiated by the board of the Manisa Mesir Paste & Folkdance Festival is not acceptable.

# List of participants:

The enclosed list of participants form must be filled out by the group’s leader(s) and returned to us as soon as possible. The list must be in our possession no later than **01th March 2020**.

# Cancellation:

The board of Manisa Mesir Paste & Folkdance Festival reserves the right to cancel the festival if the Mayor of Manisa orders such because of health problems, epidemic disease, serious security threats, natural disasters or other circumstances beyond our control.

The group (name) …………………………………………………………………………….......

from (country) …………………………………………………………………………………..

We hereby declares that we understand, agree and will comply with the aforementioned regulations concerning what is offered to and required from them with regard to our participation in the 480th International Manisa Mesir Paste & Folk Dance Festival.

Date: ……………………………

On behalf of the group

Name of the group leader: ………………………………………………………………..

Signature of the group leader: ………………………………………………………………..